

## Limited Liability Company New Account Required Documentation

Thank you for choosing Bank of the West for your banking needs. We look forward to serving you.

Below please review the list of current documentation required to open your new business account with Bank of the West.

✓	<b>Document Type:</b>
<input type="checkbox"/>	Employer Identification Number (EIN) of the LLC <b>Or</b> if Single-member LLC, the SSN of the single member.
<input type="checkbox"/>	State filed Articles of Organization.
<input type="checkbox"/>	Limited Liability Company (LLC) Operating Agreement:  Select one of the following two options:  <ol style="list-style-type: none"> <li>1. The Bank will accept a business created Limited Liability Company Operating Agreement, signed by all Members</li> <li>2. Limited Liability Company Statement may be provided by the Bank that must be signed by All LLC Members.</li> </ol>
<input type="checkbox"/>	<b>All</b> account signers must provide the following information: <ul style="list-style-type: none"> <li>• Name</li> <li>• Address (personal address preferred)</li> <li>• Date of Birth</li> <li>• Original government issued photo ID</li> <li>• Position in Company</li> </ul> <p>In addition, the following optional information will be requested:</p> <ul style="list-style-type: none"> <li>• Personal Social Security Number</li> </ul> <p>Providing the information above will allow Bank of the West to meet its regulatory requirements of properly identifying all customers. This information will also enable us to provide the highest level of security for you and your banking relationship.</p>
✓	<b>If Applicable:</b>
<input type="checkbox"/>	LLCs organized out-of-state also include (Select one of the following two options): <ul style="list-style-type: none"> <li>- State filed Certified Foreign Registration</li> <li>- Foreign Entity Declaration Exemption form in lieu of obtaining a Certificate from Secretary of State – <b>Bank Provided.</b></li> </ul>
<input type="checkbox"/>	Fictitious Business Name Statement or Trade Name Statement
<input type="checkbox"/>	Out-of-state corporations must include (Select one of the following two options): <ul style="list-style-type: none"> <li>- State filed Certified Foreign Registration</li> <li>- Foreign Entity Declaration Exemption form in lieu of obtaining a Certificate from Secretary of State – <b>(Bank Provided)</b></li> </ul>